

# Ivy Hill Park

APARTMENTS

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Thank you for your interest in Ivy Hill Park Apartments.

Our suburban location offers you year-round advantages, cleaner air, a beautiful park, city conveniences, excellent shopping, schools from elementary through university level, everything within easy walking distance.

Our rents start at \$700.00 for a studio apartment, from \$750.00 for a junior one bedroom apartment, from \$850.00 for a 1-bedroom apartment, from \$950.00 for a 2-bedroom apartment and from \$1,200.00 for a 3-bedroom apartment including free gas and electricity (with the exception of air conditioning).

To rent an apartment you must meet or exceed our requirements for minimum income, employment history, and satisfactory references from your previous landlord. Our minimum income requirement is 35% of your monthly gross income equal or exceeds the rent per month. We also require that you be employed for a minimum of one year. We will obtain your credit history which should be free of adverse information.

Please fill out the enclosed application, leaving no items blank. If any item does not apply to you, please write "**N/A**". Attach copies of your four (4) most recent check stubs. Please note if these directions are not followed correctly, it may cause a delay in the processing of your application. After you have completed and signed all portions of the application, please return it to the rental office together with a money order or certified check, in the amount of \$50.00, payable to **Ivy Hill Park Apartments** per applicant along with a copy of your picture ID. This is a non-refundable application processing fee. Your application cannot be processed unless this fee is enclosed and application completed as requested above. We will contact you within 3 business days after receiving all of your documents, so that we may advise you of our decision and set an appointment to show you an apartment if your application was accepted.

Thank you for your interest.

Ernesto Rivera  
Director



MOVE IN INFORMATION

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SIZE OF APARTMENT	MOVE-IN DATE
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APPLICANT INFORMATION

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LAST	FIRST	SS#	DATE OF BIRTH	PHONE
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CO-APPLICANT INFORMATION

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LAST	FIRST	SS#	DATE OF BIRTH	PHONE
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OTHERS WHO WILL BE LIVING IN THIS APARTMENT

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NAME	RELATIONSHIP
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NAME	RELATIONSHIP
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NAME	RELATIONSHIP
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CURRENT ADDRESS

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ADDRESS	STREET	CITY	STATE	ZIP CODE
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LANDLORD	PHONE	AMOUNT OF RENT PAID PER MONTH
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EMPLOYMENT HISTORY

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COMPANY	MANAGER	PHONE
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ADDRESS	STREET	CITY	STATE	ZIP CODE
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EMPLOYMENT LENGTH	MONTHLY SALARY
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CO-APPLICANT EMPLOYMENT HISTORY

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COMPANY	MANAGER	PHONE
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ADDRESS	STREET	CITY	STATE	ZIP CODE
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EMPLOYMENT LENGTH	MONTHLY SALARY
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ADDITIONAL INCOME

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SOURCE	AMOUNT	VERIFY WITH	PHONE
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I represent that the information provided in this application is true, complete, and accurate to the best of my knowledge. I understand that any misrepresentation or omission of information is grounds for eviction.

I understand that the information provided might be used by Landlord to determine whether to accept this application, including verifying all the information given in the application, including past rental information, personal references and employment information provided. I authorize the Landlord to obtain a current credit and criminal background check.

Landlord must approve and accept all applications before any apartment may be assigned. Security deposit equal to one and a half months rent must be paid upon landlord's acceptance and approval of application. If occupancy is cancelled by tenant, security deposit is non-refundable. Lease must be signed before occupancy of the apartment.

I understand that this application is not a rental agreement, that this application does not create any obligations to the Landlord.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**HOW DID YOU HEAR ABOUT IVY HILL PARK APARTMENTS?**

(PLEASE CHECK ALL THAT APPLY)

**NEWSPAPER**

\_\_\_\_\_  
NAME

**TENANT**

\_\_\_\_\_  
NAME

\_\_\_\_\_  
BUILDING/APARTMENT

**WEBSITE**

\_\_\_\_\_  
NAME

**INTERNET**

\_\_\_\_\_  
NAME

**OTHER**

\_\_\_\_\_  
NAME